



The Big Book Sale 2018

We have over 1000 four-hour openings for interested community members to take part.

As a thank you, each volunteer receives

- first look at the books as they come in, and
- a \$5 coupon for when you are ready to shop!

If you are interested contact Volunteers & Outreach Manager Brenda Salguero at brenda.salguero@friendssfpl.org or 415-477-5223 or fill our [Individual or Group Form here](#).

Our greatest needs are for setup on Monday, October 29th and Tuesday October 30th for the Preview Reception evening hours and on Sunday when all books are \$1.

VOLUNTEER TYPES

Cashier – We have 12 cashier openings for each shift. This is a fast-paced job with special training on Square upon your arrival.

Caller – Buddy up with a cashier to help keep our line moving and the books out the door. You'll help make it obvious when your cash register is open to take the next customer in line.

Floater – This position goes where the action is hottest. Help refill tables with books, tidy up tables turned over by overzealous customers, place shopping carts back, break down boxes or fill-in for cashiers or callers when they need a break.

Volunteer Check In – Directly assist the Manager of Volunteer Services to ensure that all volunteers check in and check out, ring up volunteer book purchases, distribute aprons, vouchers, and direct volunteers on where they can store their/bags and coats. This position is recommended for people who prefer to sit or cannot stand for long periods of time. Volunteers must be comfortable using a laptop or iPad, but onsite training is provided. These volunteers might also help monitor the kitchen. (Limited space)

MONDAY OCTOBER 29TH

Please help our staff and crew setup tables for the books, bring labeled boxes to the correct table (don't worry, you'll have a map), and get the books on the tables! This is a great group volunteer opportunity and a chance to meet new people and have the very, very first look



at all the books. Free lunch is provided. Also, there are no cashier or caller shifts for this date.

11:30am – 2:30pm

VOLUNTEER CHECK IN

2:30pm – 5:30pm

VOLUNTEER CHECK IN

12pm – 5pm

FLOATER/SET UP (100 needed)

TUESDAY, OCTOBER 30TH

MORNING/AFTERNOONIt's all hands please help our staff and crew setup tables for the books, bring labeled boxes to the correct table (don't worry, you'll have a map), and get the books on the tables! This is a great group volunteer opportunity and a chance to meet new people and have the very, very first look at all the books!

***EVENING *** Our doors open at **4pm** for all of our members and donors to get an extra day of purchasing books and to join us for a preview reception. This evening has no set end time, and can sometime go until 10pm (though typically we're out by 9:30pm). **DINNER IS PROVIDED!**

8:30am – 1:00pm

VOLUNTEER CHECK IN

9am – 1pm

FLOATER/SET UP (45 needed)

10am – 2pm

FLOATER/SET UP (45 needed)

12:30pm – 5:00pm

VOLUNTEER CHECK IN

2pm – 6pm

FLOATER/SET UP (60 needed)

3:30pm – 6:30pm

CASHIER

CALLER

4:30pm – 9:30pm

VOLUNTEER CHECK IN

5pm – 9:00pm

FLOATER

6pm – 9:30pm



CASHIER
CALLER

WEDNESDAY, OCTOBER 30TH

8:30am – 12:30pm
VOLUNTEER CHECK IN
9am – 12:30pm
FLOATER (60 needed)
10am – 1:30pm
CASHIER
CALLER
12:00pm – 4:00pm
VOLUNTEER CHECK IN
12:30pm – 4pm
FLOATER
1pm – 4pm
CASHIER
CALLER
3:00 – 6:30pm
FLOATER
3:30pm – 7:00pm
CASHIER
CALLER
3:30pm – 7:00pm
VOLUNTEER CHECK IN

THURSDAY, NOVEMBER 1ST – SATURDAY, NOVEMBER 3RD

8:30am – 12:30pm
VOLUNTEER CHECK IN
9am – 12:30pm
FLOATER
10am – 1:30pm
CASHIER
CALLER
12:00pm – 4:00pm



VOLUNTEER CHECK IN

12:30pm – 4pm

FLOATER

1pm – 4pm

CASHIER

CALLER

3:00 – 6:30pm

FLOATER

3:30pm – 7:00pm

CASHIER

CALLER

3:30pm – 7:00pm

VOLUNTEER CHECK IN

SUNDAY, NOVEMBER 4TH

8:30am – 12:30pm

VOLUNTEER CHECK IN

9am – 12:30pm

FLOATER

10am – 1:30pm

CASHIER

CALLER

12:00pm – 4:00pm

VOLUNTEER CHECK IN

12:30pm – 4pm

FLOATER

1pm – 4pm

CASHIER

CALLER

3:00 – 6:30pm

FLOATER

3:30pm – 7:00pm

CASHIER

CALLER

3:30pm – 7:00pm



VOLUNTEER CHECK IN

5 - 9:30pm BREAKDOWN (80 needed)

6:30pm - 10pm

VOLUNTEER CHECK IN